

MINUTES
Downtown Advisory Board
Thursday, February 23, 2017–12:00 P.M.
Urban Development Conference Room
350 Commercial St NE

This Action Agenda/Minutes complements the **MP3** and WMA recording of the meeting, which may be reviewed at www.cityofsalem.net/DAB

1. CALL TO ORDER

Call to Order and Roll Call: 12:03 PM

Roll Call: Hillary Banks; Brad Compton; Jesse Hayes; Vincenzo Meduri; Laurie Miller; Jill Munger; Maria Palacio; Aaron Terpening;

Absent: Dana Vugteveen; Ronald Welter

Staff: Kristin Retherford, Shelly Ehenger; Renee Frazier; Anita Sandoval, Sheri Wahrgren

Guests: John Hawkins; Hazel Patton (Salem Main Street President); Trevor Plendl,

2. APPROVAL OF AGENDA

Motion: Move to approve the agenda for February 23, 2017, as presented

Motion by: Board Member Miller

Seconded by: Board Member Palacio

Action: Approved the agenda for February 23, 2017, as presented.

Vote: Aye: Unanimous **Motion PASSES**

3. APPROVAL OF MINUTES

Motion: Move to approve the Minutes from February 9, 2017, as presented.

Motion by: Board Member Terpening

Seconded by: Board Member Miller

Action: Approved the Minutes from February 9, 2017, as presented.

Vote: Aye: Unanimous **Motion PASSES**

4. BOARD MEMBER COMMENT –

Member Meduri
Member Banks
Kristin Retherford

5. COMMITTEE REPORT

Members Meduri, Hayes, and Terpening volunteered to take part in a working group to discuss development of streetscape scope of work -

6. PUBLIC COMMENT on items not on the agenda - None

7. ACTION ITEMS

a. Recommendation of FY 2017-18 Riverfront-Downtown UR Budget to the Urban Renewal Agency

Comments and questions: Frazier, Meduri, Terpening, Retherford, Palacio, Hayes, Wahrgren

Motion: Move to recommend the FY 2017-18 Riverfront-Downtown UR Budget to the Agency as presented by staff.

Motion by: Board Member Miller

Seconded by: Board Member Terpening

Action: Approved

Vote: Aye: Unanimous **Motion PASSES**

b. Updated FY 2017-18 Parking Fund Budget

Handout: Draft Budget

<http://www.oregon.gov/oprd/HCD/SHPO/docs/omsflyer.pdf>

Comments and questions: Frazier, Patton, Hawkins, Miller, Retherford, Meduri, Munger, Terpening, Palacio, Banks

Representatives from Salem Main Street Association, a newly created downtown association requested \$50,000 in Parking Budget Funds to start up their organization. Currently, \$32,150 are budgeted within the Parking budget for Contracted Services. The DAB voted to not amend the recommended budget to increase that line item.

Motion: Move to not amend recommended budget

Motion by: Board Member Terpening

Seconded by: Board Member Miller

Action: Approved

Vote: Aye: Unanimous **Motion PASSES**

8. DISCUSSION ITEMS

a. Liberty/Ferry Street Planters

This proposed project will be considered during discussions with the Working Group.

Comments and questions: Wahrgren, Palacio

b. Work Plan Topics

Handout: Work Plan Chart

Staff will return to next meeting with a proposed Work Plan.

Comments and questions: Wahrgren, Munger, Retherford, Meduri

c. Staff introduced Shelly Ehenger who comes to the Urban Development Department from the Marion County Housing Authority.

9. OLD BUSINESS - None

10. NEW BUISINESS

a. What's Happening?

- Dirty Dancing 2 pm on Sunday at the Salem Historic Grand Theater
- Bo & Vine opening soon downtown
- Interest in Schrock's space
- Art pedestal is finished on the Schrock's corner
- Submitting this week for permit on PDQ's building
- Sid's doing renovations downstairs
- Crema Coffee Brewtique is retiring out of the Equitable building as of May 1
- Kitchen on Court is expanding
- Pacific Office Furnishings is moving forward with renovation

11. ADJOURN

Vice-Chair Munger adjourned the meeting at 1:27 PM. The next meeting is scheduled for March 23, 2017, in the Urban Development Conference Room.